

Guidelines for the APP assignment

Assignment objective

The objective of the assignment is to train the assistant professor in conducting pedagogical analyses of current and/or future teaching activities in order to solve existing or anticipated challenges. The assignment is also included in the overall assessment of the assistant professor's teaching competences.

Assignment content

The assignment must be problem based and a key element of the assignment is a didactical analysis of the context in which the problem surfaces. That is, it should discuss and possibly examine how the problem and the course/class objectives are intertwined with the following other elements:

- the prerequisites of students
- the modes of teaching
- the academic content
- the exam and evaluation of teaching
- resources and constraints

In the assignment, the assistant professor is allowed to argue in favour of placing more emphasis on certain elements than others, provided these are deemed to be particularly relevant in the specific context. Likewise, other elements than those listed above may also be incorporated in the analysis, if they are deemed relevant. However, the assistant professor must justify his or her choices. The assignment should be 5-7 standard pages in length.

Assessment

The assignment is assessed by the assistant professor's non-departmental supervisor as either "approved" or "not approved". The assessment is based on the following criteria:

- ability to perform a relevant didactical analysis of the teaching context in which the problem surfaces
- ability to include relevant prior research in the analysis
- based on the above, demonstrate the ability to suggest theoretically and pedagogically sound solutions to the outlined problem

The assistant professor is notified no later than two weeks after submission whether the assignment has been "approved" or "not approved". At the same time, a meeting is arranged for detailed feedback and discussion of the assignment, the problems examined, and possible solutions. The assessor is responsible for ensuring that the assistant professor receives comprehensive feedback on the assignment, either in written form or verbally, and that the assistant professor also has the opportunity to discuss the assignment with the assessor.

Should the assignment be assessed as "not approved", the assessor is obliged to inform the assistant professor in writing about the main shortcomings that have resulted in this assessment. The assistant professor then has the option of revising the assignment, after which the assignment may be submitted for re-assessment.

Opportunity for appeal

If the assistant professor is not satisfied with the assignment being assessed as "not approved", he or she is entitled to appeal against the assessment grade to the academic director of the APP. The second body of appeal is the vice dean for teaching and learning.